

IMPERIAL COLLEGE

16, BOULEVARD VICTORIA, FOREST - SIDE - TEL: 676 1617

Website: www.imperialcollege.mu

GRADES 7 to 13

CIRCULAR NO 1

10th January 2019

Dear Parents/Students

Academic year 2019 will be a very significant and memorable year. Our institution is fully prepared to take all challenges ahead, and, a lot is still being done to offer a better educational environment to all our students. New projects, new policies, new people and new conditions.

We are confident that TOGETHER the way will be clear and positive for all of us. Our students must always rank high in our agenda. Our priority will always remain CITIZENSHIP BUILDING.

Academic year 2019 starts on 10th January 2019 and ends on 31st October 2019:

1 st Term	–	10.01.19 to 12.04.19
2 nd Term	–	29.04.19 to 19.07.19
3 rd Term	–	12.08.19 to 31.10.19

If ever there is any **SCHOOL HOLIDAY**, a CIRCULAR will be addressed to you. Any **EXCEPTIONAL EARLY DISMISSAL** will be communicated through the NOTEBOOK of the student.

The **SCHOOL UNIFORM** must always be worn by the students when attending school (within and outside school premises) – even for **INTERNAL / EXTERNAL EXAMINATIONS (SC/HSC)**:

- White shirts, with badge sewn, tucked inside short (Grades 7 to 9) and trousers (Grades 10 to 13)
- Blue shorts (Grades 7 to 9): Blue trousers (Grades 10 to 13)

No Slim fit trousers will be tolerated.

(Sample has been provided). No shorts will be allowed at Grades 10 to 13.

- White and blue jackets as per Imperial sample and design
- All clothing thermal, such as pullovers or t-shirts, should be worn inside school shirt. Sleeves (manches) should never overlap school uniform.
- Appropriate black or white shoes, white socks (No ankle socks)
- Shoelaces (lacets) should be tightened (attachés). Untied shoelaces caused much injury in the past.

Moreover, inappropriate hair style, wearing of caps, beard style, side whiskers, earrings, bangles, bracelets, necklaces, use of hair gel, use of colouring, piercing / trace of, shaving of eyebrows and chewing-gums will not be accepted. All those who fail to comply with these rules will be severely sanctioned.

During WINTER, students of Grades 7, 8 and 9 are allowed to wear the Imperial blue trousers. Dates will be communicated through circulars.

STUDENT'S IDENTITY CARD – RENEWAL 2019 / 2020

Students, who have not yet completed the renewal of identity cards formalities, are requested to do so by 22nd January 2019 at latest. A RENEWAL FEE of Rs 100 is charged. Failure to do so will lead to long delay in the issuing of the 2019 card and the college should not then be held responsible.

SCHOOL HOURS

School resumes at 08.00 hrs and ends at 14.30 hrs.

Students are expected to reach in time. They must leave their home early to reach school early. Any lateness leads to a detention.

No student will be allowed to LEAVE SCHOOL premises without permission. The responsible party must call in person for a student to be granted permission.

ATTENDANCE

Students must attend school regularly. Responsible parties should not encourage their wards to be often absent. An absence must be justified by a letter from the responsible party. All absences for three (3) consecutive days or more for medical reasons must be supported by a medical certificate.

Latenesses and absences disturb the good running of classes.

However, sick students must not be sent to school. The management of the school will not be responsible for any serious aggravation during school hours.

SCHOOL MATERIALS / PERSONAL BELONGINGS – All students must have their NOTEBOOKS, their PROGRESS BOOKS, all their relevant books, Imperial College exercise books and other school materials in their possession while at school. They have up to the resumption of studies to be provided with them. Their names and respective grades must be clearly indicated on all these materials. **All the materials must be carried back home in the afternoon.** No school material must be left at school.

The management will not be responsible for any damage or loss of personal belongings at school. Students must NOT BRING UNDESIRED MATERIALS such as MOBILE PHONE, VALUABLES (sophisticated calculators and electronic games...), OFFENSIVE GADGETS (steel rulers, pocket knives, cutters...) CORRECTION FLUID – BLANCO. Such items, when found in the possession of students, will be confiscated.

Students must not carry large sums of money while at school.

CONTACTS – Responsible parties are strongly advised to attend meetings held and to call at school promptly when requested to. Interaction will help to remove all forms of confusion and will allow for a good monitoring. No appointment is needed to call at school. Any change in address / telephone nos. during the year must be immediately communicated to the college.

TUITION – No one is allowed to canvass students for tuition. Any case must be reported to management.

DONATION – Neither the responsible party nor the student should donate to any fundraising at school, except if an official circular is sent to you by the management of the school.

EXAMINATIONS 2019:

1 st Semester Exams: Grade 7 to Grade 13	– Monday 01 st July 2019	–Friday 19 th July 2019
2 nd Semester Exams: Grade 12	– Monday 23 rd September 2019	–Friday 04 th October 2019
: Grade 7 to Grade 10	– Monday 07 th October 2019	–Thursday 31 st October 2019

Please keep this circular at hand for future reference. Before signing any memo, be sure you understand the content of the circular. Contact our office for clarification, if any. A signed memo implies having understood and promised to comply with the content of the circular.

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V.R. BOODHOO
Rector

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S. RAMSAMY
Deputy Rector

MEMO

TO BE DETACHED AND RETURNED TO AREA SUPERVISOR BY MONDAY 14th JANUARY 2019

We acknowledge receipt of Circular No.1 and shall comply with.

Name of Responsible Party:	Signature:
Name of Student:	Signature:
Grade:	Date: